

Director of Information Technology (St. Lorenz Lutheran Church & School)

The Director of Information Technology (Director of IT) reports to the Executive Director of St. Lorenz Lutheran Church & School. This is a full-time, salaried position with benefits.

Role:

- To support the values, vision, and mission of St. Lorenz Lutheran Church & School.
- Develop a positive and professional working relationship with the staff and volunteer leaders of St. Lorenz Lutheran Church & School.
- As part of the leadership team, provide:
 - **Strategic Leadership** – Develop and implement the overall IT strategy and roadmap for the organization.
 - **Operational Oversight** – Manage the day-to-day IT operations, ensuring systems run smoothly.
 - **Innovation and Adaptation** – Research and incorporate innovative technologies.
 - **Security Measures** – Ensure measures are in place and effective to safeguard data and systems against cyber threats.
 - **Student Support** – provide technology support to students in a caring and constructive manner.
 - **Team Management** – Lead IT staff and contractors in the following:

Responsibilities:

- **Managing and maintaining computer systems**
 - **Upkeep and Configuration** – Ensure the reliable operation of computer systems. Configure and maintain servers, networks, and other technology systems.
 - **Security** – Oversee and maintain systems with a focus on safeguarding infrastructure by proactively monitoring vulnerabilities and ensuring adherence to cybersecurity and compliance frameworks.
 - **Troubleshooting** – Evaluating and working on technical issues across our infrastructure and various applications.
 - **User Education** – Educate users on system usage and best practices.
- **Managing and maintaining computer networks**
 - **Network Infrastructure** – Maintain, troubleshoot, and ensure efficient operation of organization networks.
 - **Software and Hardware** – Install, configure, and maintain network software and hardware, e.g., routers, firewalls, access points, and switches.
 - **Security Measures** – Protect networks from unauthorized access through physical and technical means.
 - **Connectivity Troubleshooting** – Resolving network connectivity issues for staff.

Requirements:

- Positive, proactive, and professional approach to team ministry.
- Ability to manage time well and work in a fast-paced, fun, and faith-filled workplace.
- IT industry experience of 10+ years desired.
- Experience managing a multi-user (700+) and multi-device (1500+) environment.
- System Administration leadership and experience are imperative for this position.